**Drexel University College of Medicine (DUCOM) Student Government Association (SGA) Creative Initiative Grant**

Eligibility Criteria

Applicant ideas must meet (I) and (II) **PLUS** (III)A or (III)B for it to be considered for review by SGA:

1. Applicant must be the leader or lead initiator of the proposed idea or project
2. Applicant must outline marketing strategies to recruit DUCOM student participation
3. Project must either
4. Serve the overarching Philadelphia community with specific plan for at least 10-15% of the DUCOM student body to actively participate in the outlined project

OR

1. Be an itemized object or fixture that benefits the entire DUCOM student body

Processing Time

Applications would be reviewed on a quarterly (March, June, Sept, Dec) basis of the academic calendar year that it is submitted.

Awardee Stipulation

Awarded grant fund meeting eligibility criteria can be up to a maximum of $6500

If Awardee project fits within Criteria IIIA:

* The first 50% of the awarded funds will be disbursed at the start of the project
* The second 50% of the awarded funds will be disbursed pending review of the Project Report (see “Project Report Requirements” below)
* If the Project Report does not include any of the required report components or fails to demonstrate that it stays in line with the original eligibility criteria (see “Criteria IIIA”), then it is up to the discretion of DUCOM SGA to withhold the remaining awarded funds

If Awardee project fits within Criteria IIIB:

* The awarded funds will be disbursed in one lump sum but is subject to be returned to DUCOM SGA pending review of the Project Report (see “Project Report Requirements” below)
* If the Project Report does not include any of the required report components or fails to demonstrate that it stays in line with the original eligibility criteria (see “Criteria IIIB”), then it is up to the discretion of DUCOM SGA to request a partial or full refund of the initially approved funds

Project Report Requirements

* A Project Report from the Awardee meeting Criteria IIIA must meet the following requirements:
1. Turned in within 3 months of the first installment
2. Report should be an informal reflection or summary on how the award has benefited their project, the surrounding community, and the DUCOM student body
3. Report should include pictures of the awardee with other DUCOM students during an activity related to the awarded project

i. If the project produces a product, a picture of the product itself will suffice

1. Include SGA DUCOM as co-sponsors on any publicized document of the project
2. OPTIONAL – Report can include quotes from community members and students
* A Project Report from the Awardee meeting Criteria IIIB must meet the following requirements:
1. Turned in within 3 months after the arrival of itemized object
2. Report should be an informal reflection or summary on how the award has benefited the DUCOM awardee, the student body as a whole
3. Quotes from students must be included
4. Report should include pictures of DUCOM students from different class years using the item or fixture or product
* NOTE: Excerpts from the report and electronic pictures will be showcased on the SGA website or social media